

## Steps In The Rulemaking Process For The Maricopa County Air Quality Department

### Step 1: Public Workshop

An informal meeting to solicit comments, suggestions for language, or other input from all interested parties regarding the proposed rule.

### Step 2: Notice of Proposed Rulemaking

A formal document that includes a Preamble containing an explanation of the proposed rule, the department's reasons for initiating the rule, and an economic impact statement. The Notice of Proposed Rulemaking (NPR) also contains an "underline/strikeout" version of the complete rule, noting proposed changes from the present rule. The NPR is posted on the department's website at [www.maricopa.gov/aq](http://www.maricopa.gov/aq) and is published in the *Arizona Administrative Register*.

### Step 3: 30-Day Comment Period

The date on which the Notice of Proposed Rulemaking (NPR) is published in the *Arizona Administrative Register* begins the 30-day comment period. During the 30-day comment period, all interested parties are welcome to submit in writing statements, arguments, data, and comments on the proposed rule. Written comments on the proposed rule are accepted up to 5:00 pm on the date the comment period is closed; this date is stated in Item 11 of the NPR.

An oral proceeding is scheduled only upon receipt of a written request before the comment period is closed. An oral proceeding is a formal meeting presided over by the department's Control Officer or his designee. During the meeting, all interested parties are afforded an opportunity to discuss the substance and the form of the proposed rule, to ask questions about the proposed rule, and to present oral arguments, data, and views on the proposed rule. Oral proceedings are recorded by stenographic or other means.

All written comments received during the comment period as well as all oral and written comment received during the oral proceeding are considered formal comments to the NPR and are responded to in the Draft Notice of Final Rulemaking and in the Notice of Final Rulemaking.

### Step 4: Draft Notice of Final Rulemaking

A formal document submitted to the Maricopa County Board of Supervisors that includes the final draft of the proposed rule, an indication of any change between the text of the proposed rule contained in the NPR and the text of the proposed rule in the Draft Notice of Final Rulemaking (Draft NFR), an economic impact statement, and the department's responses to comments received. The Draft NFR is posted on the department's website at [www.maricopa.gov/aq](http://www.maricopa.gov/aq) before the public hearing.

### Step 5: 30-Day Public Notice of Public Hearing

An announcement is published in the *Arizona Business Gazette* and in the *Record Reporter* regarding the Maricopa County Board of Supervisors' conducting a public hearing regarding the proposed rule.

### Step 6: Public Hearing

A formal meeting before the Maricopa County Board of Supervisors during which all interested parties are afforded an opportunity to discuss the substance and the form of the proposed rule, to ask questions about the proposed rule, and to present oral arguments, data, and views on the proposed rule and during which the Board acts on the proposed rule. If the Board adopts the proposed rule, such rule become effective as of the date of adoption, unless otherwise noted in the text of the rule.

### Step 7: Notice of Final Rulemaking

A formal document that includes the text of the final adopted rule, an explanation of the proposed rule, an economic impact statement, and the department's responses to comments received. The Notice of Final Rulemaking is posted on the department's website at [www.maricopa.gov/aq](http://www.maricopa.gov/aq) and published in the *Arizona Administrative Register*, usually within 30 days of the public hearing.

## Rulemaking Agenda FY 2013



Planning & Analysis Division

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**Maricopa County**  
Air Quality Department

One of the responsibilities of the Maricopa County Air Quality Department is to draft and finalize air pollution control rules and ordinances. These rules and ordinances are created and revised to comply with the Clean Air Act and to implement control strategies for stationary sources in Maricopa County.

The rulemaking process takes about 12 months and includes public workshops, oral proceedings, and public hearings. Details of this process are included on the other side of this brochure. During the rulemaking process all interested parties are encouraged to participate by reviewing draft rules and providing comments. The Maricopa County Board of Supervisors is charged with deciding if such rules should become law. If the Board adopts the department's rules, such rules become effective as of the date of adoption, unless otherwise noted in the text of the rules.

Public workshops and oral proceedings are held at the department's offices at 1001 N. Central Avenue (Central Ave. and Roosevelt) in Phoenix, Arizona, in the ninth floor classroom, unless otherwise announced. Notices of public workshops and oral proceedings are given and copies of draft rules are available at the department's offices or on the department's website at [www.maricopa.gov/aq](http://www.maricopa.gov/aq), before the public workshop or oral proceeding.

Public hearings are held at the Maricopa County Board of Supervisors' Auditorium, 205 West Jefferson Street in Phoenix, Arizona. Copies of draft rules, an explanation of the proposed rulemaking action, and a summary of comments received and the department's responses are available at the department's of-

fices or on the department's website at [www.maricopa.gov/aq](http://www.maricopa.gov/aq), usually before the public hearing.



To be notified via e-mail each time rule-related meeting information on the department's website has been updated, please visit [www.maricopa.gov/aq](http://www.maricopa.gov/aq) and register for M-Info. Once on our department's homepage, click on the "M-Info" icon, enter your e-mail address, choose the Air Quality Department, and then select "Air Quality Rulemaking Meetings & Draft Rules".

The Maricopa County Clean Air Make More initiative offers its latest tool in air quality awareness through the Clean Air Make More Desktop Widget. It sits right on your computer's desktop, and will let you know the current air quality in real time!

Log on to [CleanAirMakeMore.com](http://CleanAirMakeMore.com) and download your free Clean Air Make More Desktop Widget today!

Maricopa County also offers text alerts on days when the concentrations of particulate matter and ozone pollution are expected to reach or exceed unhealthy levels.



For FY 2013,  
The Maricopa County Air Quality Department  
Anticipates Either Creating Or Revising  
The Following Rules:

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**Rule 280:** Fees

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**New Rule 301:** Product Transfer Operations

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**Rule 316:** Nonmetallic Mineral Processing

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**Rule 336:** Surface Coating Operations

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**Rule 345:** Vehicle and Mobile Equipment Coating

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**Rule 352:** Gasoline Delivery Vessel Testing and Use

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**Rule 353:** Gasoline in Stationary Dispensing Tanks

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**New Rule 356:** Polyester Resin Operations

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**New Rule 357:** Adhesives and Adhesive Primers

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**Rules Incorporated By Reference (IBR):** 321, 360, 370, 371, and Appendix G

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**New Source Review (NSR):** Rules 100, 200, 201, 210, 220, 230, 240, 241, 500, and 510